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Phil Norrey  
Chief Executive

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To: The Chair and Members  
of the Devon Audit  
Partnership Committee

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

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Date: 6 November 2020

Contact: Dan Looker, 01392 382232

Email: [dan.looker@devon.gov.uk](mailto:dan.looker@devon.gov.uk)

## **DEVON AUDIT PARTNERSHIP COMMITTEE**

Tuesday, 17th November, 2020

A meeting of the Devon Audit Partnership Committee is to be held on the above date, at 10.30 am to consider the following matters. This will be a virtual meeting, for the joining instructions please contact the Clerk for further details on attendance.

Phil Norrey  
Chief Executive

### **A G E N D A**

#### **PART I - OPEN COMMITTEE**

1 Apologies

2 Minutes (Pages 1 - 4)

Minutes of the meeting held on 14 July 2020, attached.

3 Items Requiring Urgent Attention

Items which in the opinion of the Chair should be considered at the meeting as matters of urgency.

4 COVID-19 Fraud Activity & Income Pressures - November 2020 (Pages 5 - 16)

Report of the County Treasurer (CT/20/85), attached.

5 Redmond Review (Pages 17 - 18)

Report of the County Treasurer (CT/20/86), attached.

6 Six Month Update Report 2020/21 (Pages 19 - 28)

Report of the County Treasurer (CT/20/87), attached.

7 Budget Monitoring 2020/21 - Month 6 (Pages 29 - 30)

Report of the Head of Partnership (CT/20/88), attached.

8 Updated Risk Register - November 2020 (Pages 31 - 40)

Report of the County Treasurer (CT/20/89), attached.

9 Quality Assurance & Improvement Programme (Pages 41 - 54)

Report of the County Treasurer (CT/20/90), attached.

10 Future Meetings

Members are requested to have their diaries available in order for future meeting dates to be arranged.

**PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED**

Nil

*Members are reminded that Part II Reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). They need to be disposed of carefully and should be returned to the Democratic Services Officer at the conclusion of the meeting for disposal.*

## **MEETINGS INFORMATION AND NOTES FOR VISITORS**

### **Getting to County Hall and Notes for Visitors**

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[Further information about how to get to County Hall](#) gives information on visitor parking at County Hall and bus routes.

Exeter has an excellent network of dedicated cycle routes. For further information see the [Travel Devon webpages](#).

The nearest mainline railway stations are Exeter Central (5 minutes from the High Street), St David's and St Thomas. All have regular bus services to the High Street.

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### **Membership of a Committee**

For full details of the Membership of a Committee, please [visit the Committee page](#) on the website and click on the name of the Committee you wish to see.

### **Committee Terms of Reference**

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### **Access to Information**

Any person wishing to inspect any minutes, reports or background papers relating to an item on the agenda should contact the Clerk of the Meeting. To find this, [visit the Committee page](#) on the website and find the Committee. Under contact information (at the bottom of the page) the Clerk's name and contact details will be present. All [agenda, reports and minutes of any Committee are published on the Website](#)

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In relation to Highways and Traffic Orders Committees, any member of the District Council or a Town or Parish Councillor for the area covered by the HATOC who is not a member of the Committee, may attend and speak to any item on the Agenda with the consent of the Committee, having given 24 hours' notice.

### **Webcasting, Recording or Reporting of Meetings and Proceedings**

The proceedings of any meeting may be recorded and / or broadcasted live, apart from any confidential items which may need to be considered in the absence of the press and public. For more information [go to our webcasting pages](#)

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Filming must be done as unobtrusively as possible without additional lighting; focusing only on those actively participating in the meeting and having regard to the wishes of others present who may not wish to be filmed. Anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance.

Members of the public may also use social media to report on proceedings.

### **Declarations of Interest for Members of the Council**

It is to be noted that Members of the Council must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

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**Induction Loop available**

